

Government of West Bengal

Directorate of Registration & Stamp Revenue

23A, N.S.Road, FORTUNA TOWER, 9<sup>th</sup> Floor, Kolkata-700001

**Circular No. 01/2016**

Dated 30.03.2016

Registration process is now entirely under computerized system using web-based architecture. Every effort has been made to make the system user friendly and fast moving in the interest of the public.

Delivery of document is one of the vital services of the registration procedure. The documents must be promptly delivered, after completion of registration through the system of e-Nathikaran, to the presentant or other person authorised to receive them, together with an SMS alert.

The copies of the deeds are now also available in the web-site of this Directorate under 'e-District' programme.

Registering officers must take every step to complete the registration process and deliver the document to the party concerned under section 61(2) of the Registration Act, 1908 on the date of presentation itself i.e. the same date noted on the receipt granted under clause (b) of sub-section (1) of section 52 of the Registration Act.



Inspector General of Registration  
& Commissioner of Stamp Revenue, W.B.