



Government of West Bengal
Finance (Revenue) Department
Office of the District Registrar, Cooch Behar
Dist. Cooch Behar

NOTICE

Memo No- 377 /MMR

Dated- 08/04/2025

Sub:- Invitation for applications for filling up Vacant post of Temporary Muslim Marriage Registrar (MMR) in Sahebganj Police Station Area, P.S Sahebganj, Dist. Cooch Behar

It is hereby notified to all people of Sahebganj area under P.S. Sahebganj District- Cooch Behar that there is the one (01) vacant post for Temporary Muslim Marriage Registrar (MMR) for which an appointment will be issued for such post by the District Registrar, Cooch Behar, only for the area under P.S. Sahebganj. Any interested person belonging to Muslim community between the age 25 to 40 as on the date of submission of application and having sufficient acquaintance with the Arabic language & Muhammadan Law of Marriage and Divorce can apply in plain paper for the said post with personal details as per format and attested copy of age proof, Educational qualification, experience as/ of working with MMR, Residential certificate/ proof, Character Certificate, Voter Card, Aadhar Card, Passport (optional), Ration Card and other testimonials as required by the undersigned. Each document should be attested/Certified by a Gazetted/Group—A Officer. The application will be accepted during office hours from 28-04-2025 to 30-05-2025 (4.00 PM) at the Office of the District Registrar, Cooch Behar. After verification of all testimonials, the application will be processed for issuance of appointment.

The Government will reserve the entire right for selection of the most suitable candidate for the post and no claim, whatsoever, from the remaining applicants will be entertained and no reason for non-selection will be cited.

This notice is issued in the interest of public service.

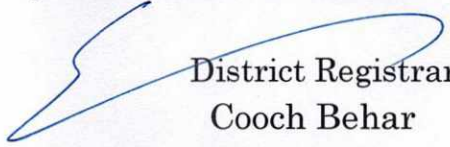
Sd/-
District Registrar
Cooch Behar 08/04/2025

** The details of application format etc. are available in –

- 1) the Office of the District Registrar, Cooch Behar
- 2) Official website of the Directorate (wbregistration.gov.in)
- 3) Cooch Behar District website

Copy forwarded for information with request to display in Office notice board/
in a conspicuous place for wide publicity to:-

- 1) The District Magistrate, Cooch Behar
- 2) The Inspector General of Registration & Commissioner of Stamp Revenue, W. Bengal
- 3) The Addl Inspector General of Registration & Addl. Commissioner of Stamp Revenue (Registration), W. Bengal
- 4) The DIGR e-RAC, for displaying in the Registration website.
- 5) The D.I.O., NIC, Cooch Behar with request to display in the District Website
- 6) S.D.O. Dinhata
- 7) The Secretary, Cooch Behar Zilla Parishad
- 8) B.D.O. Dinhata – II
- 9) The ADSR Sahebganj, Cooch Behar
- 10) The Block Land & Land Reforms officer, Dinhata – II
- 11) Officer-in-charge, Sahebganj Police Station
- 12) The Pradhan, Gram Panchayet, Bamanhat-I
- 13) The Pradhan, Gram Panchayet, Bamanhat -II
- 14) The Pradhan, Gram Panchayet, Bara Sakdal
- 15) The Pradhan, Gram Panchayet, Burirhat -I
- 16) The Pradhan, Gram Panchayet, Burirhat-II
- 17) The Pradhan, Gram Panchayet, Chowdhuryhat
- 18) The Pradhan, Gram Panchayet, Gobrachhara Nayarhat
- 19) The Pradhan, Gram Panchayet, Kismat Dasgram
- 20) The Pradhan, Gram Panchayet, Nazirhat -I
- 21) The Pradhan, Gram Panchayet, Nazirhat -II
- 22) The Pradhan, Gram Panchayet, Sahebganj
- 23) The Pradhan, Gram Panchayet, Sukrurkuthi
- 24) The editor, Uttorer Saradin (Bengali Newspaper)
- 25) The editor, Echo of India (English Newspaper)
- 26) Notice board of the District Registrar Office Cooch Behar


District Registrar

Cooch Behar

08/04/2025

District Registrar
Cooch Behar

**Personal details for Temporary appointment of MMR in Sahebganj Police
Station area**

(To be filled in Block Letters in own handwriting)

Paste here recent
Passport size
attested photograph

Name of Candidate				
Father's/Husband's name				
Father's profession				
Full Permanent Address i.e Village- Post- P.S- Dist- Pin-				
Present address (if different from above)				
Present Family residence address				
Date of Birth				
Present age				
Working Mobile No.				
Working Email ID				
Whether belonging to <i>Sunni</i> or <i>Shia</i> sect (for supporting documents see note below)				
Education qualifications showing place of education with year in school/ colleges:				
Name of school/colleges with full address (with police station, Pin code, District & State)	Date of entry	Date of leaving	Examination passed	
			Name	Year
Any other qualification				
Marital status				
Citizenship				
Mother Tongue				
Languages known				
If able to read, write & speak Arabic language				
Whether the candidate is acquainted with Muhammadan Law and holds any certificates from any Govt. or private Madrasa (Stating its names)				
Whether computer operation known (Yes/No)				

Professional experience			
Name of Organization	Nature of work	Date of entry	Date of leaving
Whether candidate have a masonry house for the Marriage Registration office			
Distance of present residence from the proposed Muhammadan Registration Office			
Distance of present residence from the Sadar Station			
If previously employed under Government, details of past service; if ever dismissed from any post, particulars of the fact			
Name and address of the person recommending the candidate		1) 2) 3)	
Write within 500 words why do you think you are eligible for the post of MMR			
Any other thing you would like to mention			

I,(Name), hereby declare that the above information is true to the best of my knowledge and belief and I undertake that I will accept the decision of Government, regarding the selection process, without any reservations or conditions.

Date:

Place:

Full Signature of Candidate

NB:

1. Attach separate sheet if required
2. If written in any language other than Bengali or English, a Bengali/English transcript by authorized person should be attached
3. The claim of candidate belonging to *Sunni* sect or *Shia* sect of Islam Shall be supported by self-declaration in the form of Affidavit and by certificates from at least two principal Muhammadan residents and one elected representative of the locality.

Checklist of documents to be submitted:-

Sl. No.	Documents to be submitted	
1	Duly filled up Application in format provided	
2	Address proof	
3	Date of birth proof	
4	Citizenship proof	
5	Identity proof	
6	Ration card	
7	Character certificate	
8	Education qualification certificates	
9	Extra qualification certificates, if any	
10	Certificates of languages known	
11	Experience certificate as/of working with MMR	
12	Name and address of the person recommending the candidate	
13	Certificate of present/permanent residence from GP	
14	Certificate from local P.S. regarding pendency of any criminal case against the candidate	
15	Unless the applicant holds a certificate of qualification from any Madrassa, every candidate shall be required to furnish a certificate of his possessing sufficient acquaintance with the Arabic language, and the Muhammadan law of marriage and divorce signed by three Muhammadan gentlemen of respectability and position.	
16	Regarding the claim of candidate belonging to <i>Sunni</i> sect or <i>Shia</i> sect – a) Self-declaration in the form of Affidavit b) Certificates from at least two principal Muhammadan residents c) Certificate from one elected representative of the locality	
17	Self-assessment write-up (why do you think you are eligible for the post of MMR) 500 words	

NB: All documents/ certificates issued in connection to the application of MMR should be submitted in original.